
SOLICITATION FOR THE MARINE CORPS ENGINEER ASSOCIATION (MCEA) AWARDS PROGRAM FOR 2020

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SUBJ/SOLICITATION FOR THE MARINE CORPS ENGINEER ASSOCIATION (MCEA) AWARDS
PROGRAM FOR 2020//

REF/A/MSGID: DOC/MCO 1650.61 CH 1//

AMPN/REF A IS MCO 1650.61 Ch 1, MARINE CORPS INSTALLATIONS AND LOGISTICS AWARDS
PROGRAM (MCILAP)//

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GENTEXT/REMARKS/1. IAW the Reference, the purpose of this message is to solicit
nominees for the 2020 annual MCEA Awards. The MCEA Awards Program was
established in 1995 to recognize the outstanding Engineer achievements of
individual Marines and Marine Corps and Navy Units. There are a total of 24
award categories encompassing all aspects of the Engineers, Utilities, Fuels and
Explosive Ordnance Disposal (EOD) Military Occupational Fields. The categories
are as follows:

- SAME Senior Engineer Officer (O4-O5) (Note 1)

- SAME Senior Engineer SNCO (E8-E9) (Note 1)

- Combat Engineer Officer (O1-O3)

- Combat Engineer SNCO (E6-E7)

- Combat Engineer NCO (E4-E5)

- Combat Engineer Marine (E1-E3)

- Engineer Equipment Officer (WO-CWO5)

- Engineer Equipment SNCO (E6-E7)

- Engineer Equipment NCO (E4-E5)

- Engineer Equipment Marine (E1-E3)

- Utilities Officer (WO-CWO5)

Utilities SNCO (E6-E7)
Utilities NCO (E4-E5)
Utilities Marine (E1-E3)
Bulk Fuel Officer (WO-CWO5) (Note 2)
Bulk Fuel SNCO (E6-E7) (Note 2)
Bulk Fuel NCO (E4-E5) (Note 2)
Bulk Fuel Marine (E1-E3) (Note 2)
Explosive Ordnance Disposal Officer (WO-Capt)
Explosive Ordnance Disposal Technician (E5-E7)
Combat Engineer Battalion
Engineer Support Battalion
Marine Wing Support Squadron, Engineer Company
Naval Construction Force (NCF) Unit, Limited to Battalion size or smaller organizations.

Note 1: This new award category is sponsored by the Society of American Military Engineers (SAME) for outstanding contributions to military engineering by senior Engineers, Utilities, or EOD Officers and SNCOs serving at a Major Subordinate Command (MSC) or higher.

Note 2: Tactical units only.

2. Selection of recipients will be made by an awards board comprised of members from HQMC (LPE). Recommendations from the board will be forwarded to DC, IL (LP) for approval. All individual and unit awards will be presented at the annual MCEA awards banquet to be held at the Fredericksburg Hospitality House Hotel and Conference Center, 2801 Plank Road, Fredericksburg, Virginia, on 18 September 2020.

3. Action

3.A. Commands with personnel and/or organizations which meet the criteria contained in the reference are encouraged to submit nominations via the endorsing chain of command, ending with endorsement by the first General Officer or Flag Officer in the chain of command. No additional chain of command endorsements are required or desired.

3.B. Nominations must be received by POC no later than 30 April 2020. The award covers the period 1 April 2019 - 31 March 2020. All commands anticipating submissions will provide Officer/SNCO POC info to POC NLT 10 April 2020. Negative reports via email are required NLT 24 April 2020. Due to the volume of award recommendations received, late or incomplete nominations will not be considered. Commands are to email complete packages, with attachments, to the POC. No mailed copies are required or desired.

3.C. Individual award nominations shall consist of one file per nominee in PDF format in the following order:

3.C.1. Chain of command endorsements, to include first General Officer in chain of command.

3.C.2. A summary of action (SOA) not to exceed two pages.

- 3.C.3. Proposed citation (no fewer than 20 lines and no more than 30 lines).
 - 3.C.4. Career Biography.
 - 3.C.5. Command Photograph, (Uniform for the photograph is the Service Alphas or service equivalent).
 - 3.C.6. Personal data form (IAW format on MCEA website, awards page) www.marcorengasn.org/fyi/awards-program.
 - 3.C.7. Unit POC to include phone number and email address.
 - 3.D. Organization award nomination packages shall consist of one file per unit in PDF format:
 - 3.D.1. Chain of command endorsements, to include first General Officer in chain of command.
 - 3.D.2. Unit chronology of events for award period, not to exceed three pages.
 - 3.D.3. Proposed citation (no fewer than 20 lines and no more than 30 lines).
 - 3.D.4. Supporting documentation, shall include a complete copy of the appropriate statistical summary (text only, no photo).
 - 3.D.5. Personal data forms for Commanding Officer and Sergeant Major/Command Master Chief.
 - 3.D.6. Unit POC to include phone number and email address.
 - 3.D.7. Unit logo and if feasible, a unit photo (electronic)
 - 3.E. Acts of valor recognized by military awards can also be recognized by one or more of the engineer awards.
 - 3.F. Each Marine Corps Major Command (Marine Division, Marine Logistics Group, Marine Air Wing) may submit only one nomination for each award category. Navy Expeditionary Combat Command (NECC) may submit up to three nominations for the NCF unit award. Supporting Establishments may also submit one nomination for each individual award.
 - 3.G. Samples of individual and unit award citations can be found in Reference A, Enclosure (4).
- 4. Responsibilities
 - 4.A. DC, IL (LPE) is responsible for coordinating Marine Corps and NECC participation in all engineer award selections and those ceremonies conducted by the MCEA.
 - 4.B. Local commanders are encouraged to recognize individual and unit award recipients at appropriate local ceremonies.
- 5. This MARADMIN is applicable to the Marine Corps Total Force.
 - 6. Release authorized by BGen D. W. Maxwell, Assistant Deputy Commandant, Installations and Logistics (LP).//