SOLICITATION FOR THE MARINE CORPS ENGINEER AWARDS (MCEA) PROGRAM FOR 2017

Date Signed: 1/9/2017   
MARADMINS Active Number: 011/17

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MSGID/GENADMIN/CMC WASHINGTON DC L LP//  
SUBJ/SOLICITATION FOR THE MARINE CORPS ENGINEER AWARDS (MCEA) PROGRAM FOR 2017//  
REF/A/MSGID: DOC/MCO 1650.61//  
AMPN/REF A IS MCO 1650.41C, MARINE CORPS ENGINEER AWARDS (MCEA) PROGRAM.//  
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GENTEXT/REMARKS/1. IAW the Ref, the purpose of this message is to solicit nominees for the 2017 annual MCEA Awards.  The Marine Corps Engineer Awards Program was established in 1995 to recognize the outstanding Engineer achievements of individual Marines and Marine Corps and Navy Units. There are a total of 18 award categories encompassing all aspects of the Engineer and EOD Military Occupational Fields. The categories are as follow:  
Combat Engineer Officer (O1-O3)  
Combat Engineer SNCO (E6-E7)  
Combat Engineer NCO (E4-E5)  
Combat Engineer Marine (E1-E3)  
Engineer Equipment Officer (WO-CWO5)  
Engineer Equipment SNCO (E6-E7) (NOTE 1)  
Engineer Equipment NCO (E4-E5)  
Engineer Equipment Marine (E1-E3)  
Utilities Officer (WO-CWO5)  
Utilities SNCO (E6-E7)  
Utilities NCO (E4-E5)  
Utilities Marine (E1-E3)  
Explosive Ordnance Disposal Officer (WO-Capt)  
Explosive Ordnance Disposal Technician (E5-E7)  
Combat Engineer Battalion  
Engineer Support Battalion  
Marine Wing Support Squadron, Engineer Company  
Naval Construction Force Unit, Limited to Bn size or smaller organizations. NOTE 1: Change to Ref A is in staffing:   
2. Selection of recipients will be made by an awards board comprised of members from HQMC (LPE). Recommendations of the board will be forwarded to DC, IL (LP) for approval.  All individual and unit awards will be presented at the annual MCEA awards banquet to be held at Fredericksburg, VA on 17 Oct 2017.

3. Action  
3.A. Commands with personnel and/or organizations which meet the criteria contained in the Ref are encouraged to submit nominations via the endorsing chain of command, ending with endorsement by the first General Officer in the chain of command.  No additional chain of command endorsements are required or desired.   
3.B. Nominations must be received by POC no later than 30 April 2017. The award covers the period 1 Apr 2016-31 Mar 2017.  All commands anticipating submissions will provide Officer/SNCO POC info to POC NLT 10 April 2017. Negative reports via email are required NLT 30 April 2017. Due to the volume of award recommendations received, late or incomplete nominations will not be considered.  Commands are to email complete packages, with attachments, to the POC.  No mailed copies are required or desired.    
3.C. Individual award nominations shall consist of one file per nominee in PDF format:  
3.C.1. A summary of action (SOA) not to exceed two pages.  
3.C.2. Unit POC to include phone number and email address.  
3.C.3. Chain of command endorsements, to include first General Officer in chain of command.  
3.C.4. Do not include full SSN on individual award nominations.   
3.C.5. Proposed citation (no fewer than 20 lines and no more than 30 lines).   
3.C.6. Personal data form (IAW format on MCEA website, awards page)  
3.D. Organization award nomination packages shall consist of one file per unit in PDF format:  
3.D.1. SOA not to exceed three pages.  
3.D.2. A completed copy of the statistical summary as displayed in Enclosure 2 of the Ref (text only, no pictures).  
3.D.3. Unit POC to include phone number and email address.  
3.D.4. Chain of command endorsements, to include first General Officer in chain of command.    
3.D.5. Proposed citation (no fewer than 20 lines and no more than 30 lines).  
3.D.6. Personal data forms for Commanding Officer and Sergeant Major/Command Master Chief.  
3.E. Acts of valor recognized by military awards can also be recognized by one or more of the engineer awards as described in Enclosure 1 of the Ref.   
3.F. Each Marine Corps Major Command (Division, Marine Logistics Group, Marine Air Wing) may submit only one nomination for each award category. Navy Expeditionary Combat Command (NECC) may submit up to three nominations for the NCF Unit award.  Supporting Establishments may also submit one nomination for each individual award.   
3.G. Samples of individual and unit award citations can be found on the MCEA website: [WWW.MARCORENGASN.ORG/AWARDSPAGE](http://www.marcorengasn.org/AWARDSPAGE).  
4. Responsibilities  
4.A. DC, IL (LPE) is responsible for coordinating Marine Corps and Seabee participation in all engineer award selections and those Ceremonies recognizing the MCEA.   
4.B. Local commanders are encouraged to recognize individual and unit award recipients at appropriate local ceremonies.  
5. Reserve applicability. This awards program is applicable to the Marine Corps Reserve.   
6. Release authorized by BGen T. V. Williams Assistant Deputy Commandant for Installations and Logistics (LP).//